

PH: 9988553942

SACRED HEART CONVENT SENIOR SECONDARY SCHOOL, BEAS.

DIST. AMRITSAR-143201, PUNJAB.

Affiliated with the Council for the Indian School Certificate Examinations,  
New Delhi Vide No. PU/089

Email: shcsbeas@gmail.com

Website: shcsbeas.org



Ref : SHCSB/CIR-1/2024

Date: 17.02.2024

## Circular

“What sculpture is to a block of marble, education is to the human soul.”

- Joseph Addison

Dear Parents,

Prayerful greetings from Sacred Heart Convent School, Beas. As we come to the close of the academic session 2023 - 2024 we would like to thank you for your wholehearted support and timely assistance in the smooth functioning of this temple of learning. I wish to draw your attention to the following points:

1. CLEARANCE OF DUES/FEEES

You are requested to pay and clear all dues/ fees by or before 20<sup>th</sup> February 2024 to avoid any inconvenience in the publication of the results and the promotion of your child to the next class. Please ignore this if you have already cleared the dues/ fees.

2. WITHDRAWAL OF STUDENTS

The Parents who wish to **shift their children** from this school to another institution are requested to apply for the transfer certificate before **27th February 2024**. They can collect it on **7th March 2024**.

3. RESULT:

Class	Result	Day	Timing
Nursery to UKG	27 <sup>th</sup> Feb/2024	Tuesday	09:00 to 10:30 am
I to V	2 <sup>nd</sup> March/2024	Saturday	09:00 to 10:30 am
VI to IX	4 <sup>th</sup> March/2024	Monday	09:00 to 10:30 am

The result, once declared, will be final, and no further discussion will be entertained. Those who have not obtained the pass mark as per the ICSE criteria (a minimum of 33% for each subject) will be advised to repeat the year, and no conditional promotion will be granted for any purpose.

The Parents are requested to pay the first installment of fee only through **online school website shcsbeas.org --> School Fees --> Click to Pay School Fees** on the scheduled dates given below.

After paying the first installment, it is the responsibility of the Parents to deposit the slips to the school office counter within two days (during office hours) for verification.

**FIRST INSTALLMENT TIMING: 10.00 am to 1.00 pm**

Class	Date	Amount
LKG to UKG	28.02.2024 to 11.03.2024	3398
I	03.03.2024 to 11.03.2024	4398
II to V	03.03.2024 to 11.03.2024	3398
VI to X	05.03.2024 to 11.03.2024	3398

**Opening of New Session 2024-25**

Academic Session 2024-2025 will commence on **14<sup>th</sup> March 2024-2025**

Class	Date	Timing
L.K.G to X	14-March-2024 (Thursday)	8.30 am to 12.30pm
Nursery	21-March-2024 (Thursday)	9.00 am to 11.30pm

**From 15<sup>th</sup> March, 2024 to 31<sup>st</sup> March, 2024 School Timing will be 08.00 am to 02.00 pm.**

**From 1<sup>st</sup> April, 2024 onwards, school timing will be 07:30 am to 01.30 pm.**

**Summer Break: The school will close for the summer vacation on 02<sup>nd</sup> June for Grade Nursery to X.**

**The school will be reopened after the summer vacation from 08<sup>th</sup> July.**

**Books and Stationary:** Parents are at liberty to purchase books and stationery from any vendors as per their convenience.

**Things to be collected from school:** ID card, School Diary, Syllabus Book, Fee Card, etc.

**Mode of Fee Payment:** Parents are requested to make the payments monthly. Those who wish to make payments quarterly can also make the payments with the same fee card. You are requested to pay the fee **online** through the school web site **shcsbeas.org --> School Fee--> Click To Pay School Fee, before 12<sup>th</sup> of every month.**

**SPECIAL NOTE**

- ❖ **Kindly ensure that your child reports to school on every working days 10 minutes early before the first bell.**
- ❖ **No student is allowed to enter the school premises before the allotted time.**
- ❖ **ID card of the Parent/Guardian (issued by the School) is required to make the Entry at the school gate.**

Thank you once again for your constant and committed trust and co-operation in building up the young minds into a brave and unique gift to the family and to the country in par excellence.

May God bless you all.

With Regards

**Sr. Maria MJ  
Principal**